

BOOKING EDUCATION PROGRAMS: WHAT YOU NEED TO KNOW



Photo: Goh Iromoto

CONTENTS

Important Information	1
Guidelines for Accompanying Adults.....	2
Getting to the Museum.....	4



A place of world arts + cultures

Museum of Anthropology, 6393 N.W. Marine Drive, Vancouver, B.C., V6T 1Z2
Additional resources are available on our website at www.moa.ubc.ca

IMPORTANT INFORMATION

Address

6393 NW Marine Drive, Vancouver, BC, Canada, V6T 1Z2

Hours

During school terms, MOA is open for Volunteer-led school programs starting at 9:45 am or 10:00 am. Regular museum hours are 10:00 am to 5:00 pm daily; and on Tuesdays from 10:00 am to 9:00 pm. We are closed Mondays during the school term.

Parking

There is free school bus parking available at the Museum. The closest car parking is at the Rose Garden Parkade across the road from the Museum. Rates are \$1.75 per half hour up to a maximum of \$14.00 per day. Rates and schedules can be found at www.parking.ubc.ca/visitor_rates.html.

Booking Information

To book an educational program or self-guided visit, please contact our Bookings Coordinator at **604.822.3825** or bookings@moa.ubc.ca with the following details:

1. Your program selections, dates, and times
2. Alternative dates and times
3. Number of students and grade level
4. School name and COMPLETE address, including postal code
5. Your name, contact phone numbers, fax number, and email address
6. Lunch space must be pre-booked

Confirmation

All teachers will be sent a confirmation email after booking a program and/or lunch space.

Teacher Resources

Resources are available on-line at www.moa.ubc.ca/programs. *Background Information: First Nations of BC* provides educators with relevant background information and useful glossaries. Each Volunteer-led education program has accompanying *Teacher Notes*, which include a program description and outline, suggestions for pre and post visit activities, and additional teaching resources.

Preparatory Visit

Teachers are welcome to pre-visit MOA after booking a program. To arrange free admission, call **604.822.3825** or email bookings@moa.ubc.ca with your booking confirmation letter on hand.

Cost

Students cost **\$7.35** for one program (tax included); supervising adults and teacher free. Two consecutive programs on the same day costs **\$10.50** per student (tax included). Teachers must check in with the Admissions Desk to remit payment upon arrival. We accept a single payment in Canadian funds of cash, MC/Visa, Interac, or cheque for the entire group. Schools can also be invoiced upon request at the time of booking.

Supervision

MOA requests a minimum of one supervising adult for every seven elementary students and one adult for every ten secondary students. Teachers and accompanying adults are admitted free and must stay with the group for the duration of the visit. We request that you circulate ***Guidelines for Supervising Adults*** to all accompanying adults available at www.moa.ubc.ca.

Arrival Times

Groups must arrive 15 minutes in advance of program start-time. Teachers must check in with the Admissions Desk upon arrival. In case of delay, call **604.822.3825** before leaving the school or en route to the Museum.



Cancellation Fees

A fee of \$50.00 will be charged if cancellation notice is received less than 2 weeks prior to each scheduled program.

Length and Time

Program times vary from 90 minutes to 2 hours and can accommodate a single class of up to 30 students. For program start times please check the Museum website. Teachers may sign up for two consecutive programs on the same day (see **Cost** above).

Facilities

The Museum is fully wheelchair accessible. A lunch room can be booked, but only in advance through the Bookings Coordinator and confirmed with a MOA confirmation letter. There is limited space available. Classes unable to book lunch space need to make alternative arrangements as there are no other eating facilities at the Museum for school groups. Coats, packs, and lunches are not permitted in the galleries and must be stored in the provided bins. Cash and valuables should be left at home or carried in pockets, as MOA is not responsible for lost or stolen goods.

Drawing

Drawing is encouraged in the Museum using pencils or pencil crayons only. A limited supply of drawing boards is available on request from the Administration Desk on a first-come, first-serve basis.

Emergency Procedures

All MOA Security staff are trained in First Aid. In a medical or first aid emergency, please notify MOA Security Staff immediately. In the event of an emergency where the building must be evacuated, follow the instructions of MOA Security or staff and proceed to the designated safe assembly area in front of the UBC ANSO building (at the north end of the parking lot). Emergency exits are located throughout the building and marked by lighted signs and placards.

Thank you and enjoy the Museum!

Bookings Coordinator
bookings@moa.ubc.ca
Phone: 604.822.3825
Fax: 604.822.2974

GUIDELINES FOR SUPERVISING ADULTS

Teachers: please give a copy of these guidelines to all accompanying adults! The following guidelines will clarify your role as accompanying supervisor, ensuring an enjoyable experience at MOA.

Supervising adults are required to stay with their student group for the duration of the Museum visit. This includes when the students are in galleries, the lobby, the gift shop, and the museum grounds.

Eating, running, jumping, and shouting are not permitted.

A few objects in the Museum may be touched gently, such as the Bill Reid's "Bear" and the Tluu (Haida) Canoe in MOA's Great Hall. No other objects may be touched due to their fragile nature.

Please assist with student needs such as taking an individual to the washroom.

Please ensure that students respect the shell and pebble beach at MOA. Ensure students do not throw rocks and other items into the pool.

In case of a medical emergency notify Museum security staff.

Cellphones, cameras, iPods and other electronic devices are not permitted during school programs. Students, teachers and accompanying adults are welcome to take photographs after formal programs and tours are completed. Please do not use flash.

Please note there is no free parking available at the Museum. The closest car parking is at the Rose Garden Parkade across the road from the Museum. Rates and schedules can be found at www.parking.ubc.ca.

Enjoy your visit and thank you for your cooperation.

GETTING TO THE MUSEUM

ADDRESS

Museum of Anthropology
6393 N.W. Marine Drive, Vancouver, B.C. V6T 1Z2
(West side of UBC campus, near the Rose Garden Parkade)

CONTACT INFORMATION

School Bookings: 604.822.3825 or bookings@moa.ubc.ca
Recorded Information: (24-hour) 604.822.5087
Reception Desk: (M-F, 8:30 am – 4:30 pm) 604.827.5932
Fax: 604.822.2974
Website: www.moa.ubc.ca

MUSEUM & SHOP HOURS

Winter - September (Labour Day) through May (Victoria Day)
Open Wednesday through Sunday: 10am to 5pm; open Tuesdays to 10am to 9pm
Closed Mondays, and December 25 and 26

Note: some school programs begin during non-public hours at 9:45 am.

Summer: - May (Victoria Day) through August (Labour Day)
Open daily: 10 am to 5 pm; open Tuesdays to 10am to 9pm

DIRECTIONS

By transit:

Take the #4, #9, #25, #41, #49, #84, #17, #43 or B-line express buses #44 or #99. From the Bus loop you can catch the UBC shuttle #C19 which will take you directly outside the Museum of Anthropology on the corner of West Mall and NW Marine Drive. To walk to MOA from the bus loop (approx. 10 minutes), head South past the Student Union Building (SUB) to East Mall. Turn right (heading NW) on East Mall for two blocks. Turn left (heading South) on Crescent Road. Walk two blocks and turn right on West Mall (heading NW). Safely walk across Northwest Marine Drive and you are at MOA!

By car:

From 4th Avenue: travel west on 4th Avenue, until you reach MOA on your right. NOTE: 4th Avenue first becomes Chancellor Blvd., and then turns into N.W. Marine Drive;

or

From 41st Avenue: travel west on 41st Ave. to S.W. Marine Drive. Continue around the tip of Point Grey until S.W. Marine Drive becomes N.W. Marine Drive. MOA is opposite Gate 4 on the UBC campus.

Parking

There is free school bus parking available at the Museum. The closest car parking is at the Rose Garden Parkade across the road from the Museum. Rates are \$1.75 per half hour up to a max of \$14 per day. Rates and schedules can be found at www.parking.ubc.ca/visitor_rates.html.