

# BRINGING YOUR CLASS TO MOA: WHAT YOU NEED TO KNOW



*Photo: Goh Iromoto*

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A place of world arts + cultures

Museum of Anthropology, 6393 N.W. Marine Drive, Vancouver, B.C., V6T 1Z2  
Additional resources are available on our website at [www.moa.ubc.ca](http://www.moa.ubc.ca)

## FIELD TRIP INFORMATION

### GETTING STARTED

To book an educational program or self-guided visit, please contact our Bookings Coordinator at **604.822.3825** or **bookings@moa.ubc.ca** with the following details:

1. Your program selection(s), dates, and times
2. Alternative dates and times
3. Number of students and grade level
4. School name and complete address, including postal code
5. Your name, contact phone numbers, fax number, and email address
6. Whether or not you would like to book our lunch space

### Confirmation

All teachers will be sent a confirmation email after booking a program and/or lunch space.

### For Teachers

MOA invites all teachers to visit MOA for free before their booked field trip. To arrange your free visit, call 604.822.3825 or email [bookings@moa.ubc.ca](mailto:bookings@moa.ubc.ca) at least three days in advance.

Resources are available online at [www.moa.ubc.ca/school-programs](http://www.moa.ubc.ca/school-programs).

- *Background Information: First Nations of BC* provides educators with relevant information for laying a foundation pre-visit and a useful glossary.
- *Teacher Notes* accompany each school program at MOA. They include a program description and outline, suggestions for pre- and post-visit activities, and additional teaching resources.

## FIELD TRIP SPECIFICS

### Program Rates

The rate is **\$7.35** per student for regular school programs (tax included). Supervising adults and teachers are free!

If you book two consecutive programs on the same day, the rate is **\$10.50** per student (tax included). Teachers must check in with the Admissions Desk to remit payment upon arrival. We accept a single payment in Canadian funds of cash, MC/Visa, Interac, or cheque for the entire group. Schools can also be invoiced upon request at the time of booking.

### Arrival Times

We ask that schools arrive 15 minutes in advance to ensure that your students get to enjoy the full duration of their school program. Teachers must check in with the Admissions Desk upon arrival.

In case of delay, please call **604.822.3825**.

### Supervision

MOA requests a minimum of one supervising adult for every seven elementary students and one adult for every ten secondary students. We appreciate that teachers and supervisors support an environment for students' learning and therefore offer these adults free admission. Please read through our ***Suggestions for Supervising Adults***, and we hope that you circulate this information to all accompanying adults.

### Cancellation Fees

A fee of \$50.00 per program will be charged if cancellation notice is received less than 2 weeks prior to your scheduled program.

### Length and Time

School program lengths range from 90 minutes to 2 hours and can accommodate a single class of up to 30 students. For program start times, please check MOA's website (links below). Teachers may sign up for two consecutive programs on the same day (see **Program Rates** above).

[www.moa.ubc.ca/school-programs/elementary](http://www.moa.ubc.ca/school-programs/elementary)

[www.moa.ubc.ca/secondary](http://www.moa.ubc.ca/secondary)

## FIELD TRIP SPECIFICS, CONTINUED

### Facilities

- MOA is able to offer a lunch room for schools when booked in advance through the Bookings Coordinator and confirmed with a MOA confirmation letter. There is limited space available. Classes that are unable to book lunch space will need to make alternative arrangements as there are no other eating facilities at the Museum for school groups.
- Backpacks and lunches are not permitted in the galleries and must be stored in the provided bins. Cash and valuables should be left at home or carried in pockets, as MOA is not responsible for lost or stolen goods.
- MOA is fully wheelchair accessible.

### Drawing

We encourage you and your students to draw in the Museum. Please use pencils or pencil crayons only for the safety of our collection. A limited supply of drawing boards is available upon request from the Admissions Desk on a first-come, first-serve basis.

### Emergency Procedures

Our Security Staff are all trained in first-aid. In a medical or first-aid emergency, please notify a Security Staff member immediately. In the event of an emergency where the building must be evacuated, follow the instructions of MOA Security or other staff and proceed to the designated safe assembly area in front of the UBC Anthropology and Sociology Building (at the north end of the parking lot). Emergency exits are located throughout the building and marked by lighted signs and placards.

Thank you and we hope that you enjoy your visit to the Museum of Anthropology!

### Bookings Coordinator

Museum of Anthropology

bookings@moa.ubc.ca

Phone: 604.822.3825

### Teachers,

We ask that you please go over these suggestions with all of your accompanying adults. These suggestions will help support an environment for students' learning and ensuring an enjoyable experience at MOA.

## SUGGESTIONS FOR SUPERVISING ADULTS

Our goal at MOA is to support and facilitate the learning of students on their visit to the Museum.

As a supervising adult, we ask that you stay with your student group for the duration of your visit. This includes when the students are in galleries, the lobby, the gift shop, and the museum grounds.

In addition to just staying with your group, we ask that you participate in the supervising of your students. It is very exciting to visit somewhere new, and we'd like your help in assisting students to participate and behave in a way that doesn't disrupt others' learning and respects the Museum and our collection.

### Helpful Hints:

- In case of a medical emergency notify Museum Security Staff.
- Please reinforce the importance of respecting the Museum and our collection
- A few objects in the Museum may be touched gently! If an object does not have a sign indicating that it may be touched, please help us preserve our important collection by reminding students to keep their hands to themselves.
- Our general rules are similar to other special places. Running, jumping, and shouting detract from others' experiences.
- If you spend time outside, please help us preserve our special shell and pebble beach and a safe environment by ensuring that students do not throw rocks or other items.
- We ask that all visitors – students and adults alike – put away their cellphones, cameras, and other electronic devices during school programs. After your program or tour is over, please feel free to take non-flash photography throughout the Museum!

Thank you for your commitment to supporting your students' learning and experience at the Museum of Anthropology! We couldn't do what we do without you.

## MUSEUM INFORMATION

### ABOUT MOA

#### Address & Contact Information

Museum of Anthropology  
6393 N.W. Marine Drive, Vancouver, B.C. V6T 1Z2

School Bookings: 604.822.3825 or [bookings@moa.ubc.ca](mailto:bookings@moa.ubc.ca)  
Recorded Information: (24-hour) 604.822.5087  
Website: [www.moa.ubc.ca](http://www.moa.ubc.ca)

#### Museum & Shop Hours

*Note: Some school programs begin during non-public hours at 9:45 am.*

October (Thanksgiving) through May (Victoria Day)

Open Wednesday through Sunday: 10am to 5pm; Tuesdays: 10am to 9pm  
Closed Mondays and December 25

May (Victoria Day) through October (Thanksgiving)

Open daily: 10 am to 5 pm; Tuesdays: 10am to 9pm

### DIRECTION

#### By Transit:

- Take the #4, #9, #25, #41, #49, #84, #17, #43 or B-line express buses #44 or #99.
- From the UBC Bus Loop you can catch the UBC shuttle #C18 which will take you directly outside the Museum of Anthropology on the corner of West Mall and NW Marine Drive.
- To walk to MOA from the UBC Bus Loop (approx. 10 minutes), head south past the Student Union Building (SUB) to East Mall. Turn right (heading northwest) on East Mall for two blocks. Turn left (heading south) on Crescent Road. Walk two blocks and turn right on West Mall (heading northwest). Safely walk across Northwest Marine Drive and you are at MOA!

#### By Car:

- From 4th Avenue: Travel west on 4th Avenue, until you reach MOA on your right. Note: 4th Avenue becomes Chancellor Blvd., and then turns into N.W. Marine Drive
- From 41st Avenue: Travel west on 41st Ave. to S.W. Marine Drive. Continue around the tip of Point Grey until S.W. Marine Drive becomes N.W. Marine Drive. MOA is on the left after the intersection of N.W. Marine Drive and West Mall on the UBC Campus.

#### Parking

Car parking is available in front of the museum for up to four hours and across the street from MOA at the Rose Garden Parkade for hourly and daily rates. Hourly rates start at \$3.50/hour (Note: parking rates are subject to change). Rates and schedules can be found at [www.parking.ubc.ca/visitor\\_rates.html](http://www.parking.ubc.ca/visitor_rates.html).

